

THE EUROPEAN UNION'S 10<sup>TH</sup> EDF PROGRAMME FOR NIGERIA



# Implementing and Auditing Food Safety Management System ISO 22000: 2005 5-Day Training Program



THIS PROJECT IS FUNDED BY  
THE EUROPEAN UNION



FEDERAL GOVERNMENT  
OF NIGERIA



THIS PROJECT IS IMPLEMENTED BY THE  
UNITED NATIONS  
INDUSTRIAL DEVELOPMENT ORGANIZATION

# Course Objectives

- ✔ Understand and successfully interpret the ISO 22000 requirements.
- ✔ Audit to the ISO 22000 Food Safety Management System Standard.
- ✔ Plan, manage, and schedule an audit program.
- ✔ Qualify additional staff to conduct internal food safety and HACCP audits.
- ✔ Implement, design, and complete a successful ISO 22000 project.

## Who should attend?

This course should be attended by those responsible for planning and scheduling an audit program for ISO 22000 and those who must perform audits to ISO 22000, including food safety managers, HACCP team members, quality assurance managers, quality professionals, ISO project managers, and ISO project team members or anyone who wants an in-depth understanding of ISO 22000 and food safety requirements.



# Course Contents:

## Chapter 1. Terms & Definitions

- Overview of important terms and definitions of food safety management system

## Chapter 2. Fundamentals of ISO 22000: 2005

- ISO 22000
- Food Safety Management System
- Applications

## Chapter 3. ISO 22000: 2005 Food Safety Management System Requirements

- Scope, Normative Reference, Terms and Definition
- Food Safety Management System
- Management Responsibility
- Resource Management
- Planning and Realization of Safe Food
- Validation, Verification and Improvements in FSMS.

## Chapter 4. Planning and conducting the Process Approach Audit

- Audit Terms and Definition
- Types of Audits
- Principles of Auditing
- Auditor Skill and Knowledge
- Audit Roles and Responsibilities
- Auditor's attributes
- Audit Activities
- Opening and closing activities
- Audit Questioning Techniques

## Chapter 5. Audit Checklist

- Purpose of audit checklist
- Advantages and disadvantages of audit checklist
- Formation of audit checklist

## Chapter 6. Audit Reporting and Corrective Action Requests

- Types of audit non-conformities
- Writing the non-conformities
- Reporting the audit findings
- Corrective Action Request

## Chapter 7. Certification / Registration and Accreditation

- Conformity Assessment
- Accreditation vs. Registration
- Inspection, Quality Control, Quality Assurance



*This programme is implemented by UNIDO.*

*The views expressed in this publication do not necessarily reflect the views of the European Commission and UNIDO.*

UNITED NATIONS  
INDUSTRIAL DEVELOPMENT ORGANIZATION

Vienna International Centre · P.O. Box 300 · 1400 Vienna · Austria  
Tel.: (+43-1) 26026-0 · E-mail: [info@unido.org](mailto:info@unido.org)  
[www.unido.org](http://www.unido.org)